



GUIDE Program, Inc.  
***Employment Interest Inventory***

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

GUIDE uses this inventory to assist us with matching your employment interests with our continuous employment opportunities. Therefore, we ask that you be as specific as possible in your responses. Below are several questions that we would like for you to answer related to hours, site locations, and clientele.

**Instructions: Please check all that apply** (you may check more than one answer for each item):

**1. How did you learn about GUIDE Program, Inc.?**

\_\_\_\_ The Baltimore Sun

\_\_\_\_ The Washington Post

\_\_\_\_ Other Newspaper: \_\_\_\_\_  
(newspaper's name)

\_\_\_\_ Personal Referral: \_\_\_\_\_  
(referring person)

\_\_\_\_ College/University: \_\_\_\_\_  
(name of institution)

\_\_\_\_ Job Fair: \_\_\_\_\_  
(job fair's name)

\_\_\_\_ [www.socialservice.com](http://www.socialservice.com)

\_\_\_\_ Other: \_\_\_\_\_

**2. Are you interested in working . . .**

\_\_\_\_ Full Time Work

\_\_\_\_ Part Time Work

\*Indicate the number of part-time hours you may be available to work per week: \_\_\_\_\_ **hours**

**3. Since GUIDE offers a range of work times, we would like to know which times you believe you would be *UNABLE* to work.**

**During the week:**

**During the weekend:**

\_\_\_\_ Days

\_\_\_\_ Days

\_\_\_\_ Evenings

\_\_\_\_ Evenings

\_\_\_\_ Nights

\_\_\_\_ Nights

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

4. Our clientele and settings vary according to program and locations, therefore it is helpful for us to know which clientele, settings, and locations you **choose NOT to serve?**

*~Clientele~*

Children                      Youth                      Families                      Adults

*~Settings~*

Juvenile Justice                      ———                      Chronic Mentally Ill

SED                      ———                      Substance Abusers

*~Locations~*

Baltimore City                      Montgomery County

Baltimore County                      Prince George's County

5. You may use this space to provide any other information that you believe would be helpful in GUIDE's attempt to match your interests with our continuous employment opportunities.

*Please return the Employment Interest Inventory along with your Resume and/or Application, and a letter of interest to GUIDE Program Inc., at one of the*

*following:*

Mail:                      GUIDE Program  
                                Attention: Good Jobs  
                                8643 Cherry Lane  
                                Laurel, Maryland, 20707

FAX:                      (301) 549-3605, Attention: Good Jobs

E-mail:                      [GoodJobs@GuideProgram.org](mailto:GoodJobs@GuideProgram.org)