



GUIDE Program, Inc.



Providing Social and Mental Health Services to the Community since 1968.

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Annual Report to the Community - 2000

The Year in Review

The year 2000 marks the end of a millennium, as well as the end of an era in GUIDE executive management. Drs. Richard Wunderlich and Jewell Lozes retired from their positions as Executive Director and Deputy Executive Director, respectively, in June 2000. Their groundbreaking achievements in the mental health, substance abuse, and social services fields will serve as a base for the GUIDE vision for years to come. Scott Birdsong was appointed Executive Director, Karla Hoffman, Deputy Director, Michael Jones, Corporate Secretary, and Swati Shah, Treasurer.

During FY 2000, GUIDE Program Inc. reported serving a total of 3,561 clients through 14 separate programs in Baltimore, Prince George's and Montgomery counties: one juvenile and two adult addictions treatment clinics, a child and adolescent mental health and juvenile justice counseling program, a specialized service for juvenile sex offenders, an emergency juvenile justice intake service, three youth service centers, a family support center, a juvenile shelter care facility (and affiliated educational program), a therapeutic group home for adolescent males, and a psychiatric rehabilitation program for chronically mentally ill adults and transitional-age youth.

The year 2000 has provided both opportunities and challenges for GUIDE. One particular challenge has been staff recruitment and retention during a continued period of unprecedented economic growth and low unemployment. The agency has also been presented with opportunities to expand and enhance a number of program areas.

Agency Highlights

☉ The Prince George's County Department of Family Services-Mental Health Authority Division named the GUIDE Therapeutic Group Home "Child and Adolescent Program of the Year".

☉ The GUIDE Family Support Center is participating in a cooperative effort with Prince George's County Government and Workforce Services Corporation. The collaboration has allowed the center to relocate to a shared facility in Seat Pleasant and will provide opportunities to work toward joint programming and resource sharing.

☉ GUIDE successfully completed its annual certification for its Outpatient Addictions Treatment Services. A consumer satisfaction survey revealed that 80.3% of clientele rated the program "very" or "extremely" supportive.

☉ Expansion continued for GUIDE Independence in Prince George's County with the addition of 12 consumers (a 21% increase) during FY 2000. In addition, none of the program's consumers permanently returned to a state psychiatric hospital during the year.

☉ In the Fall of 2000, GUIDE Independence was selected by the Montgomery County Core Service agency to initiate residential psychiatric rehabilitation services to transitional-age youth with mental illness. The new facility is scheduled to open in early 2001.

Board of Directors

Wolfgang Riedel, PhD,
Gaithersburg, Maryland
Marie Schram, MA,
Bethesda, Maryland
Edward Stefic, PhD,
University Park, Maryland

Officers

Scott K. Birdsong, LCSW-C,
Executive Director
Karla Hoffman, MA,
Deputy Executive Director
S. Michael Jones, LCPC, Corporate Secretary
Swati Shah, CPA, Treasurer

Program Directors

Sarah Arness, LCSW-C
*Child & Adolescent Mental Health,
Substance Abuse, and Juvenile Justice
Programs*

Victoria Bailer, LCSW
Suzanne Chaffee, LCSW-C
Youth Service Centers

Cherryl Litsey, MS
Catonville Structured Shelter

Turner Mebane, BA
Juvenile Justice After Hours Intake

Kenderly Rollins, BS
Therapeutic Group Home

Stefanie A. Rupertus, LCPC
*Independence Psychiatric Rehabilitation
Program*

Tracey Webb, MED
Family Support Center

Adona Wimberly, LCDAC
Adult Addictions Programs

Agency Highlights (Continued)

• The GUIDE Independence Program received a grant from the Department of Housing and Urban Development (HUD) to assist in funding an adult group home. The Program also opened a second group home in November 2000 and plans to apply for another HUD grant to assist with its funding in 2001.

• During 2000, the Catonsville Structured Shelter made considerable improvements since 1999 in seven out of eight measured goal areas pertaining to client progress and program performance.

• In addition to the routine annual fiscal audit, the agency was subject this year to the audit requirements of OMB circular A-133. The audit was completed in October, and no material deficiencies were reported.

• Scott Birdsong, GUIDE Executive Director, was elected to the Board of Directors for the Maryland Association of Psychiatric Support Services (MAPSS); and Michael Jones, GUIDE Assistant Director, was elected to the Board of Directors for the Maryland Association of Resources for Families and Youth (MARFY).

• During the year, GUIDE added several improvements to its Employee Benefits Package, including a 403(b) retirement plan, an improved and expanded health care plan, a life insurance plan, and the availability of direct payroll deposit.

Financial Statement

GUIDE Program, Inc. is audited by the independent accounting firm of Don Chapin and Associates, P.A. A complete copy of the report for the fiscal year ending 06/30/00 is available upon request. A copy of the agency's IRS Form 990 for the fiscal year is also available upon request.

FY 2000 Revenue and Expenses

<i>Revenue Areas</i>	<i>Amount</i>
Fees for Service	\$3,347,516
Governmental Grants	\$563,046
Donations	\$151,539
Interest Income	\$47,632
Other Income	\$39,427
Total	\$4,149,160

<i>Expense Areas</i>	<i>Amount</i>
Residential Services	\$1,945,685
Outpatient Treatment	\$522,160
Youth Services	\$690,943
Family Support Center	\$220,837
Management and General	\$465,409
Total	\$3,845,034

Change in Net Assets: \$304,126

GUIDE Program Inc. is a member of the following organizations:

MARFY MAPSS MAYSB United Way/CFC Campaigns

Funding Agencies and Primary Business Partners

- State of Maryland:
 Department of Health and Mental Hygiene,
 Department of Human Resources, and
 Department of Juvenile Justice
- Montgomery County:
 Department of Health and Human Services,
 The Housing Opportunities Commission,
 Department of Housing and Community Affairs, and
 Public School System
- Prince George's County
 Department of Family Services
- The City of Gaithersburg
- Friends of the Family, Inc.
- Maryland Health Partners, Inc.
- Washington Assessment and Therapy Services, Inc.

Clients Served in FY 2000

Adult Addictions Program.....	614
After Hours Juvenile Justice Intake.....	346
Catonsville Structured Shelter.....	78
Family Support Center.....	256
Independence Program.....	56
Juvenile Justice Intensive Counseling.....	76
Juvenile Sex Offender Program.....	16
Juvenile Substance Abuse Program.....	88
Therapeutic Group Home.....	8
Youth Service Centers.....	2,023
Total.....	3,561